

# THIS IS YOUR FUTURE

Traineeships,  
Pre-Apprenticeships,  
Apprenticeships,  
Courses & Degrees

[gceducationandskills.ac.uk](http://gceducationandskills.ac.uk)



# THIS IS YOUR FUTURE

with GC Education & Skills

**Apply Now!**

Call 0161 233 2656

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 The Growth Company:  
Education & Skills



## HEAR FROM OUR APPRENTICES

**98%**

feel they have progressed in their learning and development since starting their apprenticeship

**87%**

believe learning with the Growth Company has given them new or enhanced knowledge and skills

**88%**

believe they are making progress towards their career aims

**93%**

believe the knowledge and skills they have learnt on their apprenticeship have supported them in working life

**91%**

would recommend an apprenticeship to others



# WHY CHOOSE US

We want you to have the ultimate experience that will provide you with the first step towards your chosen career, or upskilling to progress in your current job. Not only that, we want to help you make friends, boost your confidence and realise your full potential.

			
<b>Good</b> is what we are rated by Ofsted	Wide range of apprenticeship vacancies to choose from	<b>2,500</b> employers work with us across Greater Manchester and beyond	Guaranteed places available
<b>50</b>			
Proud to be rated as a top 50 Training Provider*	We are an Academic Centre of the University of Bolton	Green Skills Academy	Dedicated Support teams in all our centres

\* From RateMyApprenticeship Awards



## Your place is guaranteed

Have peace of mind that your place is secure with our guaranteed places\*. Each year, we give hundreds of school and college leavers guaranteed offers for when they finish full-time education. This means no more worrying about your next steps.

## Low grades? No problem!

We understand that you don't always get the grades you hope for - so our focus is on you, not what your results say. However well you perform in your GCSEs or A-Levels, we'll help you find the right course for you.

## Proud to be part of the Growth Company

As part of a not-for-profit organisation that delivers £60m of skills, employment and recruitment services, we're in a great position to put your needs, and career first. Any money that we make is reinvested into helping people like you to achieve their goals.

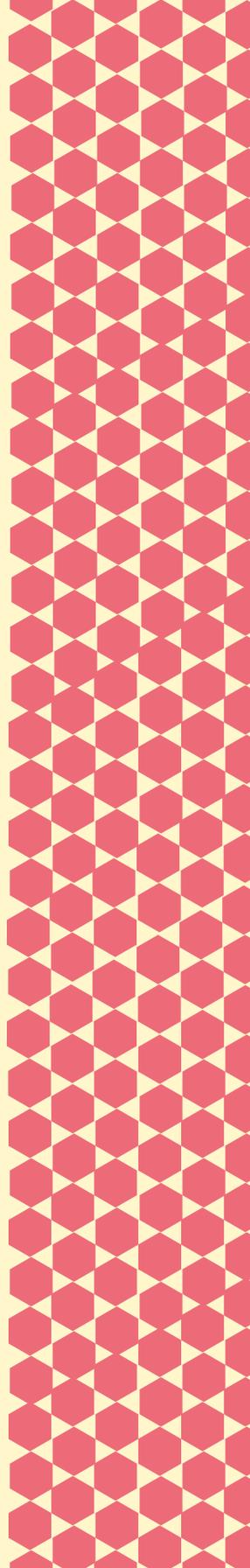
\*Guaranteed offers are subject to the individual achieving any agreed qualifications and attending all appropriate job preparation workshops.





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# WHAT WE CAN OFFER YOU

## Apprenticeships

Whatever industry you're looking to work in, apprenticeships will give you real experience that will help you to go far in your career. Best of all, an apprenticeship is a real job that pays a wage - so you'll be earning while you learn.

## Pre-Apprenticeships and Study Programmes

Aged 16 to 18? If you want to progress onto an apprenticeship but don't feel quite ready, then a Pre-Apprenticeship (Study Programme) could be the ideal option for you - you'll gain hands-on experience that employers are looking for.

We have Training Centres across Greater Manchester and St Helens that offer an alternative route to college after you leave school.

## Subject areas at a glance

- Accountancy
- Automotive (Trafford Park only)
- Business Administration
- Bricklaying
- Childcare
- Construction (in Tameside, Rochdale and Trafford Park only)
- Customer Service and Retail
- Education
- Employability
- Engineering and Manufacturing
- Fenestration
- Functional Skills in English and Maths
- GCSEs in English and Maths
- Hairdressing Longsight and Tameside Training Centre only)
- Health & Social Care
- IT & Digital
- Marketing
- Work experience in an area of your choice



# SUPPORTING YOUR FUTURE CAREER PATH

## SKILLS SUPPORT FOR GROWTH

If you are aged 15-24 year and not in education, employment, or training we can help get you on the right path to kickstart your future. The Skills Support for Growth programme will help you achieve vocational skills, boost your confidence and provide work experience opportunities to help prepare you for the world of work.

## TRAINEESHIPS

Traineeships are designed to prepare you for progression on to an apprenticeship or employment. You will develop the valuable skills that employers are looking for. Traineeships combine work experience and study which will help develop your employability skills, such as CV writing and interview preparation.

## PRE-APPRENTICESHIPS (STUDY PROGRAMMES)

If you are aged 16-18 and want to progress onto an Apprenticeship but don't feel quite ready, then a Pre-Apprenticeship (Study Programme) could be the ideal option for you - you'll gain hands-on experience that employers are looking for. and you'll get a head start in your chosen industry building on your existing skills.

## APPRENTICESHIPS

Earn while you learn with an apprenticeship! Whether you're just starting out, upskilling, or looking for a career change - there's an apprenticeship for you. You will gain hands-on experience working with an employer in your chosen sector. We have a wide range of apprenticeships with various levels available – kick start your future with us.

## DEGREES

We are proud to be an Academic Centre of the University of Bolton and offer a range of affordable part-time and full-time courses including Access to Higher Education and a range of degree courses including Business Management and Education & Learning. Every student gets the support they deserve with our expert tutors and smaller class sizes right in the heart of Manchester.

# APPRENTICESHIPS

## Why choose an apprenticeship?

One of the best things about apprenticeships is that you get the practical experience that employers value, and the chance to earn a salary whilst doing so.

## What is an apprenticeship?

An apprenticeship is a real job within a company, lasting for at least one year. You'll spend the vast majority of your time learning the skills you need to succeed in the role and develop in your career long after your apprenticeship is finished. You'll work as part of a team, and will report to a supervisor or manager.

Our apprenticeship vacancies cover a range of sectors and industries, and wages depending on the role and company.

## How much will I earn?

This very much depends on the level of apprenticeship that you're looking for, with higher level programmes naturally paying a higher salary. There are also salary variations between industries.

However, as an apprentice you will earn a minimum of **£4.81\*** per hour if you are aged 16-18 or if you are 19 or over and in your first year of an apprenticeship. If you are aged 19 and over and have completed your first year you will receive the National Minimum Wage or National Living Wage for your age.

## What levels are available?

Check out our levels below. Whatever stage you're at, there'll be something to suit you. The right level of apprenticeship will depend on your existing qualifications and the type of job that you're going for - but don't worry, we can help you to figure that out.

\*Subject to change - correct at time of print



# HOW YOU WILL LEARN

Whichever apprenticeship you choose, we want to make sure you're not only getting the most out of your time with us, but that you are ready to achieve your future goals. Take a look at how we help you get career ready.



# ACCESS TO HIGHER EDUCATION AND DEGREE LEVEL COURSES

If you're looking for an alternative to university with cheaper fees and smaller class sizes, then our degree courses are the perfect alternative. Smaller class sizes ensure that you will receive the support you deserve. No matter what qualifications you have, you still have the opportunity to gain a degree-level qualification with us.

You'll be taught by highly skilled and experienced tutors, who will be with you every step of the way - from enrolment right through to graduation.

You'll have the freedom to work and study your way. You'll be given access to our own in-house e-learning platform, online course materials and additional support modules, so you have flexibility to complete the programme around your lifestyle.

Apply today for one of our higher education programmes:

- BA (Hons) Business Management
- BA (Hons) Education and Learning
- Foundation Degree in Healthcare Studies
- BSc (Hons) Health and Social Care (Top up)
- Foundation Degree in Early Years Childhood Studies
- BA (Hons) Professional Development in Early Years (Top up)
- BA (Hons) Professional Development in Education (Top up)
- Certificate in Education 14+
- Professional Graduate Certificate in Education (PGCE 14+)

All our higher education courses are accredited by the University of Bolton.

Scan here for more information on all our Access and Higher Education courses.



# ADULT COURSES

**At GC Education and Skills, we offer a wide range of adult and professional courses to help you enhance your skills, improve your job prospects and increase your confidence. Whether you are looking to progress in your current role, have been impacted by redundancy, or you are looking for a career change, we can help.**

## Access to Higher Education

Our Access to HE courses are for people who are wishing to return to education, looking for a career change or don't have the required qualifications to be accepted on to a university course.

## Construction, Engineering and Manufacturing

We offer a wide range of courses with start dates throughout the year. You will be supported by expert tutors who are industry trained.

## Education

If you have a passion for transforming lives through education, take a look at our range of courses to help you get your career started.

## Skills Bootcamps

Skills Bootcamps are flexible courses of up to 16 weeks, giving people the opportunity to build up sector-specific skills and fast-track to a guaranteed interview with a local employer.



## Online learning

We also offer a range of fully funded online training courses to help you enhance your skills, improve your job prospects and increase your confidence.

Scan here to view of adult courses.



# SUPPORTING YOU EVERY STEP OF THE WAY

If you have specific learning requirements such as dyslexia, dyscalculia, autism, dyspraxia - or anything else - then getting advice and help from us is easy. After all, nothing should hold you back from achieving your dreams.

## Learner Support

We have a dedicated Learning Support team that supports our learners, enabling them to achieve.

As part of our comprehensive support for learners that require additional learning support, we can offer:

- Assistive technology
- Exam concessions
- Signposting to other areas of support or agencies if needed
- Individual education plans to support their learning style
- Reasonable adjustments
- Access Arrangements in exams, for example, arranging extra time or a reader
- A learning mentor who will provide additional support in lessons and 1-2-1 meetings

## We are there for you

We understand that life can be complicated, and that you might be experiencing a range of worries and challenges in your personal life. Perhaps you're in foster care, or are a carer for a family member? Are you struggling with your mental health, or concerned about becoming homeless? Whatever's on your mind, just let us know and we will be able to help.

\* £10 admin charge

## Our Pass

Aged 16-18? Our Pass is a new, free bus pass\* that gives you the freedom to travel around Greater Manchester. Whether you're off to your apprenticeship or meeting up with friends, the pass will help you to save money on travel expenses. You can get yours at [ourpass.co.uk](http://ourpass.co.uk), but if you need help with placing your order, just let us know.



**“ALL I HAVE TO WORRY ABOUT IS TURNING UP AND DOING A GOOD JOB!”**

**EXPERIENCE MORE WITH AN APPRENTICESHIP**





# ACCOUNTING & FINANCIAL SERVICES

If you like the thought of working in one of the most challenging and exciting sectors, then a career in accounting and finance could be for you.

There are a wide range of opportunities available in roles such as financial planning and insurance to investments and pensions. Plus, with the industry consistently growing, you can be assured that there will be opportunities well into the future.

BE AN  
ACCOUNTANCY  
ASSISTANT

BE AN  
INSURANCE  
ADVISOR

BE A  
PENSIONS  
ADMINISTRATOR

## APPRENTICESHIPS

AREA	QUALIFICATION
Accounting	Accounts/Finance Assistant Level 2
	Assistant Accountant Level 3
Financial Services	Compliance/Risk Officer Level 3
	Insurance Practitioner Level 3
	Senior Financial Services Customer Advisor Level 3
	Workplace Pensions Consultant Level 3
	Insurance Professional Level 4
	Professional Accounting Taxation Technician Level 4
	Financial Services Professional Level 6
Senior Insurance Professional Level 6	
Senior Compliance and Risk Specialist Level 6	

**“BEING ABLE TO SHOP WITH MY OWN MONEY FEELS REALLY GOOD.”**

EXPERIENCE MORE WITH AN APPRENTICESHIP

**Accounting Technician**  
**£18-30k**

**Management Accountant**  
**£25-50k**

# ACCOUNTING

## APPRENTICESHIP

### Accounts/Finance Assistant Level 2

#### What's involved?

You will support the accounting function with basic bookkeeping activities, working with sales and purchase ledgers, running calculations, and recording of cash and data entry.

#### Entry Requirements

5 GCSEs A\*-C/4-9 including English and maths

#### Duration

1 year

#### Centre

Lee House

## APPRENTICESHIP

### Assistant Accountant Level 3

#### What's involved?

Enhance your accounting knowledge and discover more about processing year-end adjustments, producing a set of accounts, and costing out products and services to name just a few areas. You will also learn more about ethics for accounting and the principles, safeguards and threats.

#### Entry Requirements

5 GCSEs A\*-C/4-9 including English and maths

#### Duration

15 - 18 months

#### Centre

Lee House

## APPRENTICESHIP

### Professional Accounting Taxation Technician Level 4

#### What's involved?

From preparing financial statements and consolidating limited company accounts to preparing budgets and dealing with inventory, you will gain a wide range of skills and knowledge. There is also a variety of professional accounting subjects covered to help advance your career.

#### Entry Requirements

AAT Level 3 Diploma in Accounting or Assistant Accountant Apprenticeship and 5 GCSEs A\*-C/4-9 including English and maths

#### Duration

15 - 18 months

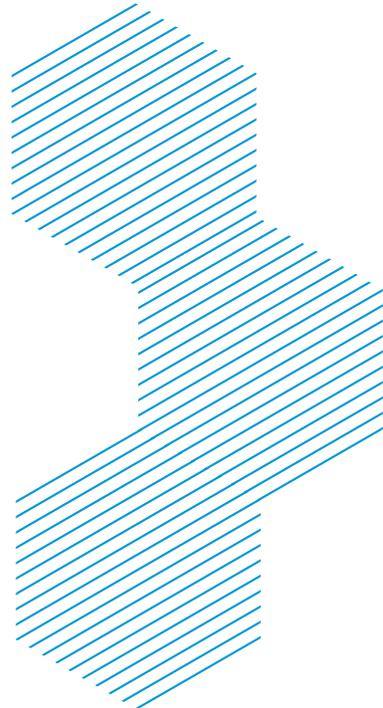
#### Centre

Lee House

# FINANCIAL SERVICES



APPRENTICESHIP	
<b>Compliance/Risk Officer Level 3</b>	
<b>What's involved?</b> Completion of an industry-recognised technical qualification, along with building your competence across a range of defined knowledge, skills and behaviours linked to your role within a compliance or risk function of a financial services organisation.	
<b>Entry Requirements</b> 5 GCSEs grades A*-C/4-9 including English and maths	
<b>Duration</b> 15-18 months	<b>Centre</b> Workplace

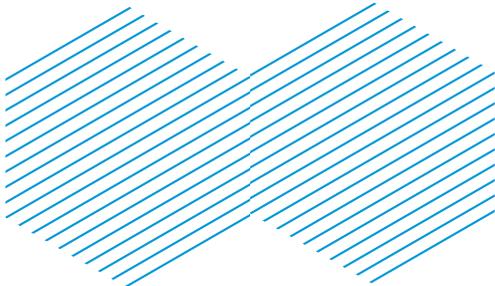


APPRENTICESHIP	
<b>Insurance Practitioner Level 3</b>	
<b>What's involved?</b> The insurance practitioner apprenticeship is an entry-level role into the industry, and can lead into a variety of careers with supporting professional qualifications. Future career paths could include underwriting, client relations, insurance claims, loss adjusting, broking, reinsurance and account management.	
<b>Entry Requirements</b> 5 GCSEs grades A*-C/4-9 including English and maths	
<b>Duration</b> 15-18 months	<b>Centre</b> Workplace

APPRENTICESHIP	
<b>Senior Financial Services Customer Advisor Level 3</b>	
<b>What's involved?</b> This apprenticeship has been designed for use in a team leader role in financial services, but may have wider application across financial services, including life insurers. Typical activities could include: understanding customer needs and meeting those needs with the right products and services, promoting new digital services to encourage customers to use these channels, and proactively calling customers to deepen relationships.	
<b>Entry Requirements</b> 5 GCSEs grades A*-C/4-9 including English and maths	
<b>Duration</b> 15-18 months	<b>Centre</b> Workplace

 <p><b>Insurance Apprentice</b> <b>£18-28k</b></p>	 <p><b>Compliance and Risk Apprentice</b> <b>£18-28k</b></p>	 <p><b>Pensions Apprentice</b> <b>£18-28k</b></p>
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**APPRENTICESHIP**

**Insurance Professional Level 4**

**What's involved?**  
As an insurance professional, you could work in various areas of insurance, such as broking, client management, underwriting, claims, operations and loss adjusting.

**Entry Requirements**  
Relevant level 3 qualification and 5 GCSEs grades A\*-C/4-9 including English and maths

<b>Duration</b> 24-30 months	<b>Centre</b> Workplace
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**APPRENTICESHIP**

**Workplace Pensions (Administrator or Consultant) Level 3**

**What's involved?**  
Workplace pensions administrators play a critical role in managing the day-to-day operation of workplace pension schemes. A workplace pensions administrator is likely to be involved in a variety of tasks supporting more senior administrators.

**Entry Requirements**  
5 GCSEs grades A\*-C/4-9 including English and maths

<b>Duration</b> 18-30 months	<b>Centre</b> Workplace
---------------------------------	----------------------------



**APPRENTICESHIP**

**Financial Services Professional Level 6**

**What's involved?**  
The apprenticeship covers a wide range of businesses in the financial services industry such as investment management, investment banking and life and pensions. Depending on the role there are a number of core modules to complete with specialist pathways that are role-specific.

**Entry Requirements**  
Employers often look for good A-level grades as a minimum

<b>Duration</b> 36-40 months	<b>Centre</b> Workplace - National
---------------------------------	---------------------------------------

**APPRENTICESHIP**

**Senior Compliance and Risk Specialist Level 6**

**What's involved?**  
This apprenticeship is likely to see applicants in roles such as Senior Compliance Specialist and/or Senior Risk Specialist and may include dealing with complex problems, implementing new legal / regulatory requirements, working with senior managers in the organisation, and demonstrating a deep understanding of risk and compliance frameworks.

**Entry Requirements**  
Employers often look for good A-level grades as a minimum

<b>Duration</b> 36-40 months	<b>Centre</b> Workplace - National
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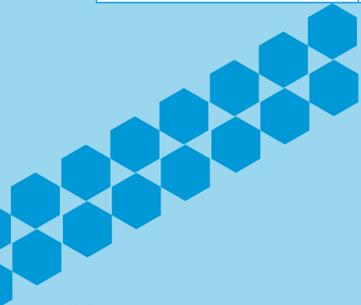
**APPRENTICESHIP**

**Senior Insurance Professional Level 6**

**What's involved?**  
This requires individuals to have, and be, working towards gaining a very strong technical competence with the ability to demonstrate this across a variety of situations, depending on the risk and specialism. Such roles may include operational management and externally focused client management, which can vary depending on the business model of the company.

**Entry Requirements**  
Relevant level 4 qualification

<b>Duration</b> 36-40 months	<b>Centre</b> Workplace - National
---------------------------------	---------------------------------------





**£82b**  
industry  
turnover\*

**856,000**  
people employed across the  
automotive industry\*

# AUTOMOTIVE

If you have a passion for vehicles and want to turn it into a career, we can help. Whether you're looking to work in small, independent garages, or you would like to work for large international manufacturers, we can help develop your skills and knowledge.

BE A  
LIGHT VEHICLE  
MECHANIC

BE A  
VEHICLE PAINT  
REFINISHER

## APPRENTICESHIPS

AREA	QUALIFICATION
Automotive Maintenance & Repair	Auto Care Technician Level 2
Automotive Maintenance & Repair	Vehicle Paint Standard Level 3
Automotive Maintenance & Repair	Light Vehicle Service & Maintenance Technician Level 3
Automotive Maintenance & Repair	Heavy Vehicle Service & Maintenance Technician Level 3

## PRE-APPRENTICESHIPS

AREA	QUALIFICATION
Automotive Maintenance & Repair	Level 1 Diploma in Vehicle Maintenance & Repair

\* SMMT. 2019. UK Automotive. [ONLINE] Available at: <https://www.smm.co.uk/industry-topics/uk-automotive/>. [Accessed 6 August 2019].



# AUTO MAINTENANCE & REPAIR

## WORK EXPERIENCE

### Vehicle Maintenance & Repair

#### What's involved?

You'll develop new skills, increase your confidence and get a taste of what it's like to work in the industry.

#### Entry Requirements

No formal grade requirements

#### Duration

Variable

#### Centre

Various

## PRE-APPRENTICESHIP

### Level 1 Diploma in Vehicle Maintenance & Repair

#### What's involved?

This course will help you to learn the basics, so you have the skills and knowledge needed to go onto a full apprenticeship in vehicle maintenance and repair.

#### Entry Requirements

No formal grade requirements, but you will be assessed in literacy and numeracy.

#### Duration

34 weeks

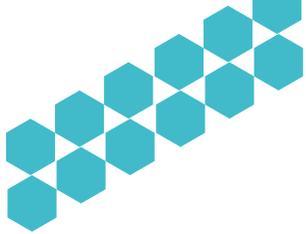
#### Centre

GM SkillCentre



**12%**  
of UK exports  
are vehicles\*

**Paint Technician**  
**£18-30k**



**APPRENTICESHIP**

**Auto Care Technician Level 2**

**What's involved?**

In this course, you'll discover how to carry out a range of repairs and services.

**Entry Requirements**

Ideally, GCSE grade 3/C or above in above in English and maths or equivalent

**Duration**

30 months

**Centre**

GM SkillCentre

**APPRENTICESHIP**

**Light Vehicle Service & Maintenance Technician Level 3**

**What's involved?**

Expect lots of hands-on work and the chance to learn how to conduct a wide range of vehicle repairs.

**Entry Requirements**

Ideally, GCSE grade 3/C or above in above in English and maths or equivalent

**Duration**

3 years

**Centre**

GM SkillCentre

**APPRENTICESHIP**

**Vehicle Paint Level 3**

**What's involved?**

This apprenticeship is for anyone who works or wishes to work in the vehicle body repair sector of the motor industry. The role is to prepare, spray and finish vehicles that have been involved in collisions and other incidents in an efficient manner.

**Entry Requirements**

Ideally, GCSE grade 3/C or above in above in English and maths or equivalent

**Duration**

3 years

**Centre**

GM SkillCentre

**APPRENTICESHIP**

**Heavy Vehicle Service & Maintenance Technician Level 3**

**What's involved?**

Ideal if you want to work with bigger vehicles, this apprenticeship will teach you various elements of vehicle maintenance - including replacing engines and electrical units.

**Entry Requirements**

Ideally, GCSE grade 3/C or above in above in English and maths or equivalent

**Duration**

3 years

**Centre**

GM SkillCentre



**5.7m**  
new businesses  
in the UK since  
2000\*

# BUSINESS & PROFESSIONAL

Are you looking to excel in the world of business? Whether you're looking to take your first steps, or you're already within a business environment, we have a range of pre-apprenticeships and apprenticeships to help you to achieve your career goals.

**BE A  
BUSINESS  
ADMINISTRATOR**

**BE A  
PROJECTS  
ASSISTANT**

**BE A  
HR ASSISTANT**

## APPRENTICESHIPS AND HIGHER EDUCATION

AREA	QUALIFICATION
<b>Business</b>	Business Administrator Level 3
	Access to HE in Business Level 3
	BSc (Hons) Business Management
<b>Customer Service</b>	Customer Service Practitioner Level 2
	Customer Service Specialist Level 3
<b>HR</b>	HR Support Level 3
	HR Consultant/Partner Level 5
<b>Management</b>	Team Leader/Supervisor Level 3
	Associate Project Manager Level 4
	Operations/Departmental Manager Level 5

## PRE-APPRENTICESHIPS

AREA	QUALIFICATION
<b>Customer Service</b>	Customer Service Level 2

\* <https://researchbriefings.files.parliament.uk/documents/SN06152/SN06152.pdf>

# BUSINESS

## ACCESS TO HIGHER EDUCATION

### Access to HE in Business Level 3

#### What's involved?

You will develop a broad range of business knowledge including business strategy, management and HR, workforce planning, economics and research to help you to progress onto higher-level programmes.

#### Entry Requirements

No formal grade requirements

#### Duration

1 year

#### Centre

Lee House



## APPRENTICESHIP

### Business Administrator Level 3

#### What's involved?

Ideal for anyone starting their career or wishing to progress. Business administrators have a highly transferable set of knowledge, skills and behaviours that can be applied in all sectors.

#### Entry Requirements

Business Admin Level 2, Grades A\*-C/4-9 in English and maths

#### Duration

18 months

#### Centre

Employer location

## HIGHER EDUCATION

### BSc (Hons) Business Management

#### What's involved?

This varied course will focus on human resources, finance and legal practices, economics, marketing and project management. Plus, you will discover key employability skills.

#### Entry Requirements

Ideally, you will hold a level 3 qualification in a related subject; however, substantial relevant work experience may also be acceptable.

#### Duration

3 years

#### Centre

Lee House



**63%**

UK businesses  
have grown

Business Admin  
Apprentice  
**£12k**

Business  
Administrator  
**£16-25k**

# CUSTOMER SERVICE



## PRE-APPRENTICESHIP

### Customer Service Level 2

**What's involved?**  
This course will prepare individuals for a career in customer service. If you are great with people, then customer service could be the career pathway for you. Customer service positions are available in nearly every sector such as retail, financial services, hospitality, sport and recreation.

**Entry Requirements**  
No formal grade requirements

<b>Duration</b> Variable	<b>Centre</b> All Training Centres
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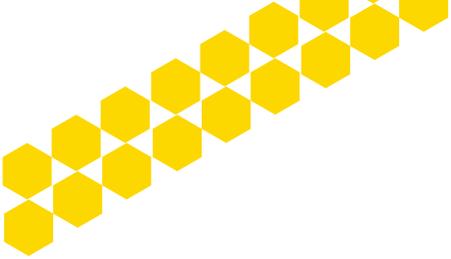
## APPRENTICESHIP

### Customer Service Practitioner Level 2

**What's involved?**  
This course will prepare individuals for a career in customer service. If you are great with people, then customer service could be the career pathway for you. Customer service positions are available in nearly every sector such as retail, financial services, hospitality, sport and recreation.

**Entry Requirements**  
Grades A\*-C/4-9 in English and maths

<b>Duration</b> 15-18 months	<b>Centre</b> Employer location
---------------------------------	------------------------------------



## APPRENTICESHIP

### Customer Service Specialist Level 3

**What's involved?**  
You will develop professional customer service skills and techniques, which are adaptable across a wide variety of industries and environments.

**Entry Requirements**  
Grades A\*-C/4-9 in English and maths

<b>Duration</b> 18 months	<b>Centre</b> Employer location
------------------------------	------------------------------------

**Customer Service Apprentice**  
**£14k**

**Customer Service Advisor**  
**£19-25k**

**Customer Services Manager**  
**£29-50k**



# HUMAN RESOURCES

## APPRENTICESHIP

### HR Support Level 3

#### What's involved?

Typical areas covered include handling of day-to-day queries, giving HR advice, using HR systems and providing the business with relevant HR information. You may also look at working with the business on HR changes of a range of processes.

#### Entry Requirements

5 GCSEs grade A\*-C/4-9 including English and maths

#### Duration

18 months

#### Centre

Employer location

## APPRENTICESHIP

### HR Consultant/Partner Level 5

#### What's involved?

Aimed at HR professionals, their typical duties may include making decisions and recommendations on initiatives, influencing managers on introducing good practice, leading people on projects and aligning their work to overall organisational priorities.

#### Entry Requirements

5 GCSEs grade A\*-C/4-9 including English and maths

#### Duration

2 years

#### Centre

Employer location



HR Assistant  
£18k

HR Officer  
£24k

HR Manager/  
Director  
£35-55k

# MANAGEMENT



**APPRENTICESHIP**

**Team Leader/Supervisor Level 3**

**What's involved?**  
Designed for managers with operations/project responsibilities, or responsibilities for managing a team to deliver a clearly defined outcome. This apprenticeship is relevant across a wide-range of industry sectors.

**Entry Requirements**  
5 GCSEs grade A\*-C/4-9 including English and maths

<b>Duration</b> 18 months	<b>Centre</b> Employer location
------------------------------	------------------------------------

**Construction Manager £27-55k**

**Facilities Manager £30-70k**

**Marketing Director £40-70k**

**APPRENTICESHIP**

**Associate Project Manager Level 4**

**What's involved?**  
Associate project managers will develop a knowledge of project governance, stakeholder management, project communication, leadership and budgeting and cost control to name a few.

**Entry Requirements**  
5 GCSEs grade A\*-C/4-9 including English and maths

<b>Duration</b> 18 months	<b>Centre</b> Employer location
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**APPRENTICESHIP**

**Operations/Departmental Manager Level 5**

**What's involved?**  
This apprenticeship is designed for people who currently hold a management position and would like to advance their skills and knowledge with a view to progress. Areas covered include creating and delivering operational plans, managing projects and leading teams.

**Entry Requirements**  
Level 3 qualification is preferred

<b>Duration</b> 2 years	<b>Centre</b> Employer location
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# IT, DIGITAL & MARKETING

If you have an eye for detail and excellent problem solving and communication skills, a career in the IT, Digital or Marketing sector could be the ideal option. We work with some of the region's most dynamic companies to develop talent and ensure that they are leading the way in digital innovation.

BE A  
DIGITAL  
MARKETER

BE A  
SOFTWARE  
DEVELOPER

BE AN  
INFRASTRUCTURE  
TECHNICIAN

## APPRENTICESHIPS

AREA	QUALIFICATION
IT & Digital	Information Communications Technician Level 3
	Digital Support Technician Level 3
	Software Developer Level 4
Marketing	Digital Marketer Level 3
	Marketing Executive Level 4
	Content Creator Level 3

# IT & DIGITAL

## APPRENTICESHIP

### Digital Support Technician Level 3

#### What's involved?

As a Digital Support Technician apprentice, you will learn the necessary skills and knowledge to work within an organisation to provide support for both internal and external customers, and by using various forms of technology, to address routine and non-routine IT related issues.

#### Entry Requirements

5 GCSEs grade A\*-C/4-9 including English and maths

#### Duration

18 months

#### Centre

Remote delivery

## APPRENTICESHIP

### Information Communications Technician Level 3

#### What's involved?

This apprenticeship covers the essential knowledge, skills and behaviours that are required to be a successful Information Communication Technician, this includes, general business, ethical standards, communication and attention to detail and professionalism.

#### Entry Requirements

5 GCSEs grade A\*-C/4-9 including English and maths

#### Duration

21 months

#### Centre

Remote delivery

## APPRENTICESHIP

### Software Developer Level 4

#### What's involved?

Ideal for people looking to advance their careers, apprentices will use software development methodologies to develop programmes which meet the user requirements.

#### Entry Requirements

5 GCSEs grade A\*-C/4-9 including English and maths

#### Duration

2 years

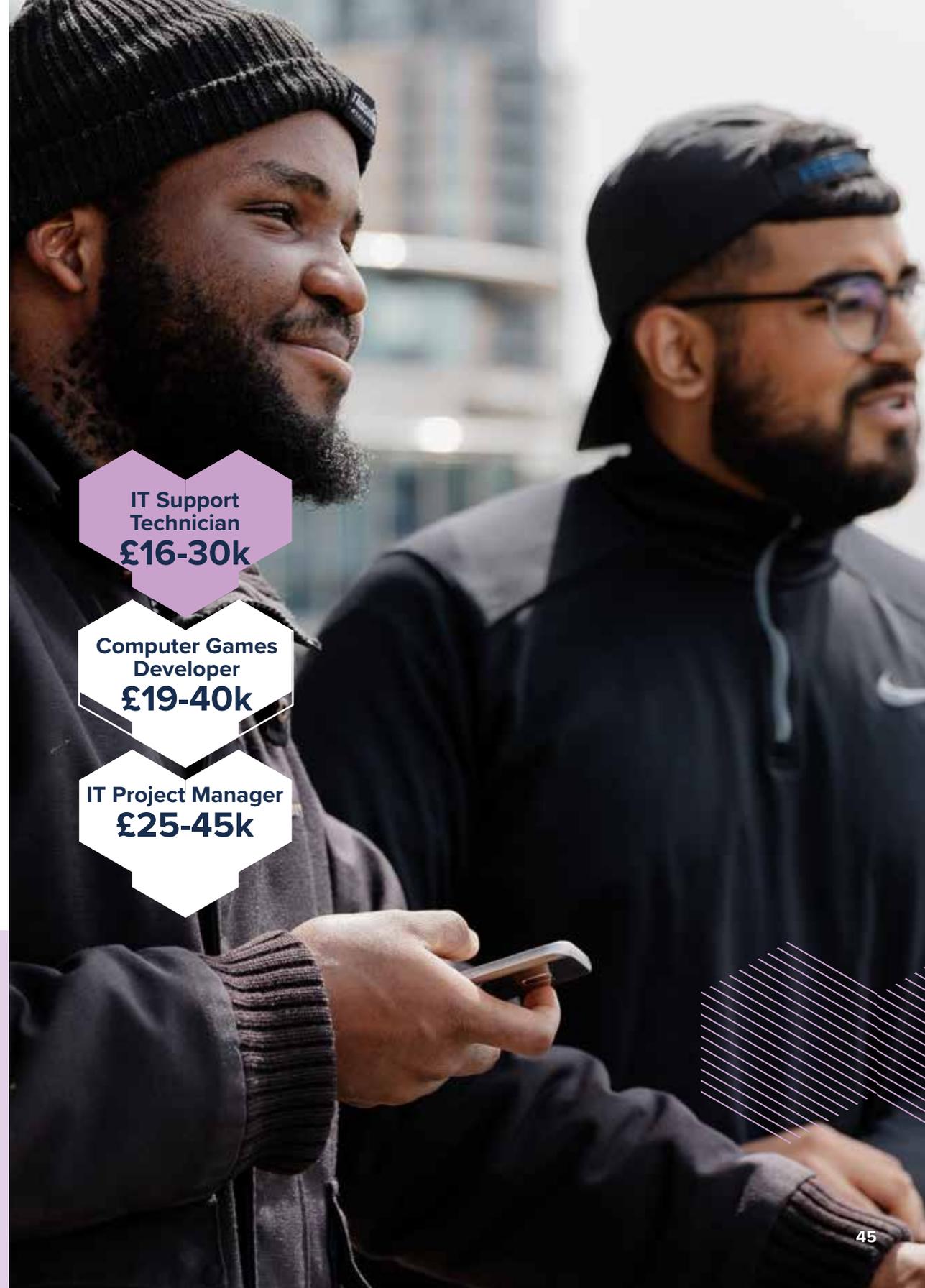
#### Centre

Remote delivery

IT Support Technician  
£16-30k

Computer Games Developer  
£19-40k

IT Project Manager  
£25-45k





**Marketing  
Apprentice  
£14-18k**

**Digital Marketing  
Executive  
£20-30k**

**Marketing  
Manager  
£30-50k**

**“I’VE MADE LOADS OF FRIENDS ON MY APPRENTICESHIP, WE’VE GOT LOTS IN COMMON.”**

**EXPERIENCE MORE WITH AN APPRENTICESHIP**

# MARKETING

## APPRENTICESHIP

### Digital Marketer Level 3

#### What’s involved?

Working on marketing briefs and instructions, a digital marketer will help design and build marketing campaigns across a variety of online and social media platforms.

#### Entry Requirements

5 GCSEs grade A\*-C/4-9 including English and maths, A/AS-Levels

#### Duration

15 months

#### Centre

Remote delivery

## APPRENTICESHIP

### Marketing Executive Level 4

#### What’s involved?

This apprenticeship will help you to further develop your skills and knowledge to provide a deeper understanding of how digital marketing tools can help businesses grow.

#### Entry Requirements

5 GCSEs grade A\*-C/4-9 including English and maths, A/AS-Levels

#### Duration

18 months

#### Centre

Remote delivery

## APPRENTICESHIP

### Content Creator Level 3

#### What’s involved?

This Level 3 Apprenticeship is for anyone wishing to start or develop their career in marketing. A Content Creator is responsible for developing and creating content that can be used across a variety of media including digital, social media, broadcast or in print.

#### Entry Requirements

5 GCSEs grade A\*-C/4-9 including English and maths

#### Duration

12-15 months

#### Centre

Remote delivery



# CONSTRUCTION

With investment into new buildings and infrastructure continuing, the opportunities within construction are endless. From operations and maintenance operatives, to electrical installation and air conditioning, we have pre-apprenticeships and apprenticeships available at a variety of levels.

## APPRENTICESHIPS

AREA	QUALIFICATION
Air Conditioning	Air Conditioning & Refrigeration Level 3
Construction	Property Maintenance Operatives Level 2
	Bricklaying Level 2
	Construction & the Built Environment Level 3
Electrical	Electrical Installation Level 3
Painting & Decorating	Decorative Finishing & Industrial Painting Level 2
Gas	Gas Engineer Level 3
Site Carpentry	Carpentry & Joinery Level 2
Glass Qualifications	Fenestration Installer Level 2
	Fenestration Fabricator Level 2

## PRE-APPRENTICESHIPS

AREA	QUALIFICATION
Carpentry and Joinery	Site Carpentry Level 1
Construction	Construction Multi Trade Level 1
Electrical	Electrical Installation Level 1
Plastering	Plastering Level 1
Painting & Decorating	Painting & Decorating Level 1
Plumbing	Plumbing Level 1

# AIR CONDITIONING & REFRIGERATION

## APPRENTICESHIP

### Air Conditioning & Refrigeration Level 3

#### What's involved?

You'll work in a specialist sector, installing, maintaining and repairing refrigeration, heating or air conditioning units.

#### Entry Requirements

GCSE grade A\*-C/4-9 in English and maths or Level 2 equivalent

#### Duration

3 years

#### Centre

Practical Refrigeration and Training Centre, Burnley



Air Conditioning  
Apprentice  
£20k

Air Conditioning  
Engineer  
£20-35k

Heating &  
Ventilation Engineer  
£18-35k

# CARPENTRY AND JOINERY

## PRE-APPRENTICESHIP

### Site Carpentry Level 1

#### What's involved?

This course will help you to learn the basics, so you have the skills and knowledge needed to go onto an apprenticeship in site carpentry.

#### Entry Requirements

No formal entry requirements, however you will need to complete an initial assessment and informal interview

#### Duration

32 weeks

#### Centre

GM SkillCentre

## APPRENTICESHIP

### Carpentry & Joinery Level 2

#### What's involved?

You'll learn how to work with basic joints, use hand and power tools, and complete a range of construction tasks. You'll also complete a Level 2 Diploma in Wood Occupations.

#### Entry Requirements

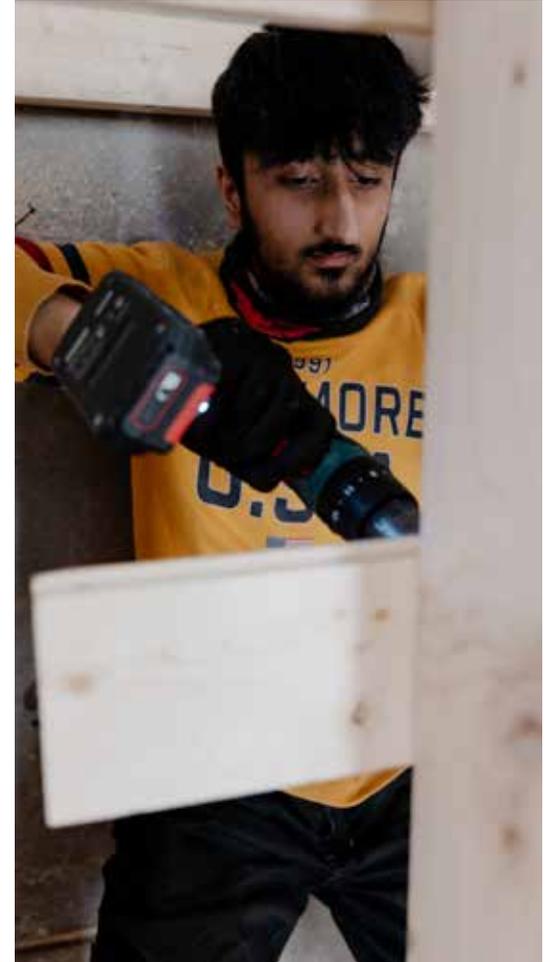
No formal grade requirements but you will be assessed in literacy and numeracy

#### Duration

24 months

#### Centre

GM SkillCentre



Carpenter  
Apprentice  
£15k

Craft Woodworker  
£16-40k

Wood  
Machinist  
£16-38k

# CONSTRUCTION & PROPERTY MAINTENANCE

## PRE-APPRENTICESHIP

### Construction Multi Trade Level 1

#### What's involved?

This course will teach you the essential construction skills needed to go onto a full apprenticeship.

#### Entry Requirements

No formal grade requirements but you will be assessed in literacy and numeracy

#### Duration

34 weeks

#### Centre

GM SkillCentre

## APPRENTICESHIP

### Property Maintenance Operative Level 2

#### What's involved?

Discover how to carry out preventative and reactive property maintenance across a wide range of construction projects.

#### Entry Requirements

No formal grade requirements but you will be assessed in literacy and numeracy

#### Duration

2 years

#### Centre

GM SkillCentre / Workplace

## APPRENTICESHIP

### Bricklaying Level 2

#### What's involved?

Learn how to lay bricks and blocks to build structures and their foundations, carry out concreting and drainage activities, build and repair walls and produce decorative masonry work.

#### Entry Requirements

No formal entry requirements

#### Duration

18 months

#### Centre

Workplace

## APPRENTICESHIP

### Construction & the Built Environment Level 3

#### What's involved?

You will explore a variety of areas including sustainability, building regulations, execute a research project, and building services engineering. Ideal for those looking to advance their career into a supervisory role.

#### Entry Requirements

5 GCSEs A\* - C / 4 - 9 including English and maths

#### Duration

2 years

#### Centre

GM SkillCentre

# ELECTRICAL

## PRE-APPRENTICESHIP

### Electrical Installations Level 1

#### What's involved?

This course will help you to learn the basics, so you have the skills and knowledge needed to go onto a full apprenticeship in electrical installations.

#### Entry Requirements

GCSE grade D/3 or above in English and maths or Level 2 equivalent is preferred

#### Duration

34 weeks

#### Centre

GM SkillCentre

## APPRENTICESHIP

### Electrical Installation Level 3

#### What's involved?

Develop your knowledge of basic wiring systems and containments, and learn how to install, inspect and test electrical systems in line with regulations.

#### Entry Requirements

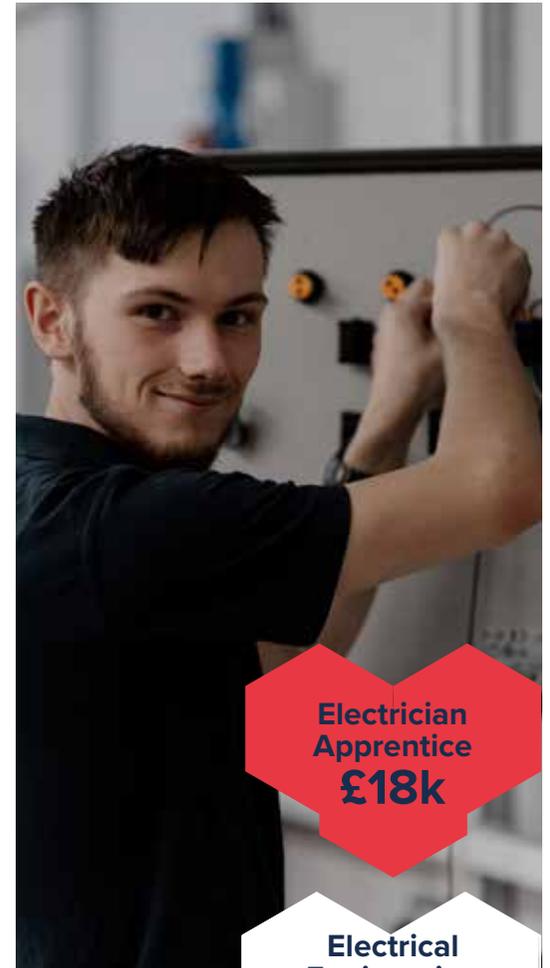
GCSE grades A\*-C or 4-9 in maths and English

#### Duration

2 years

#### Centre

GM SkillCentre



**Electrician  
Apprentice  
£18k**

**Electrical  
Engineering  
Technician  
£20-40k**

**Rail Engineering  
Technician  
£18-35k**

**Construction  
Labourer  
£17-32k**

**Construction Site  
Supervisor  
£35-45k**

**Construction  
Manager  
£30-67k**

# PAINTING & DECORATING

## PRE-APPRENTICESHIP

### Painting & Decorating Level 1

#### What's involved?

Discover the basics of applying paint and wallpaper.

#### Entry Requirements

No formal grade requirements but you will be assessed in literacy and numeracy

#### Duration

34 weeks

#### Centre

GM SkillCentre



## APPRENTICESHIP

### Decorative Finishing & Industrial Painting Level 2

#### What's involved?

Learn how to create specialist decorative effects and how to paint in an industrial setting.

#### Entry Requirements

No formal grade requirements

#### Duration

24 months

#### Centre

GM SkillCentre

Apprentice Painter  
and Decorator  
**£16k**

Painter and  
Decorator  
**£17k-32k**

# PLASTERING

## PRE-APPRENTICESHIP

### Plastering Level 1

#### What's involved?

Designed to get you ready for a full apprenticeship, this course will teach you essential plastering techniques.

#### Entry Requirements

No formal grade requirements but you will be assessed in literacy and numeracy

#### Duration

34 weeks

#### Centre

GM SkillCentre



Apprentice  
Plasterer  
**£16k**

Plasterer  
**£19k-34k**

# PLUMBING & GAS

## PRE-APPRENTICESHIP

### Plumbing Level 1

#### What's involved?

Learn a number of basic plumbing techniques that will help you to progress onto a full apprenticeship.

#### Entry Requirements

GCSE grade D/3 or above in English and maths or Level 2 equivalent is preferred

#### Duration

38 weeks

#### Centre

GM SkillCentre

## APPRENTICESHIP

### Gas Engineer Level 3

#### What's involved?

This varied course will teach you about gas safety, and show you how to install and decommission pipework and domestic appliances.

#### Entry Requirements

GCSE grades A\*-C/4-9 in English and maths

#### Duration

3 years

#### Centre

GM SkillCentre



**“IT’S GREAT NOT TO HAVE TO RELY ON MY PARENTS FOR MONEY.”**

**EXPERIENCE MORE WITH AN APPRENTICESHIP**



# GLASS QUALIFICATIONS



## APPRENTICESHIP

### Fenestration Installer Level 2

#### What's involved?

Fenestration refers to the design, construction, or presence of openings in a building, it can include windows, doors, louvres, vents, wall panels, skylights, storefronts, curtain walls, and slope glazed systems.

#### Entry Requirements

No formal entry requirements however, if you do not hold a level 2 in English and maths will need to achieve this prior to taking the end-point assessment

**Duration**  
24 - 26 months

**Centre**  
Workplace

## APPRENTICESHIP

### Fenestration Fabricator Level 2

#### What's involved?

A Fenestration Fabricator will be responsible for completing their own work, with minimal supervision, ensuring they meet installation quality standards and deadlines. They may work as part of a team, with responsibility for a specific aspect of the installation, contributing to the completion of the project.

#### Entry Requirements

No formal entry requirements however, if you do not hold a level 2 in English and maths you will need to achieve this prior to taking the endpoint assessment

**Duration**  
24 - 26 months

**Centre**  
Workplace



**“I LIKE THAT THERE’S EXTRA SUPPORT FOR ME IF I NEED IT, FINDING A JOB IN THE BEGINNING SEEMED TOO BIG A STEP.”**

**EXPERIENCE MORE WITH AN APPRENTICESHIP**



# ENGINEERING & MANUFACTURING

Engineering and manufacturing is one of the UK's broadest sectors. 5.5 million people work in engineering in the UK, accounting for 18% of all UK employment. It's estimated that the engineering industry will need 200,000 skilled engineers between now and 2024 to meet demand.

BE A  
MAINTENANCE  
ENGINEER

BE A  
MECHANICAL  
PRECISION  
ENGINEER

BE A  
CAD TECHNICIAN

## APPRENTICESHIPS

AREA	QUALIFICATION
Engineering	Engineering Operative Level 2
	General Welder Level 2
	Maintenance and Operations Engineering Technician Level 3
	Metal Fabricator Level 3
	Lift & Escalator Electromechanic Level 3
	Engineering Design and Draughtsperson Level 3
	Engineering Fitter Level 3
Manufacturing	Supply Chain Warehouse Operator Level 2
	Improvement Practitioner Level 4
	Lean Manufacturing Operative Level 2

## PRE-APPRENTICESHIPS

AREA	QUALIFICATION
Engineering	Performing Engineering Operations Level 2

\* Prospects website: <https://www.prospects.ac.uk/jobs-and-work-experience/job-sectors/engineering-and-manufacturing/overview-of-the-engineering-and-manufacturing-sector-in-the-uk>

# ENGINEERING



**WORK EXPERIENCE**

**Engineering**

**What's involved?**  
You'll develop new skills, increase your confidence and get a taste of what it's like to work in the industry.

**Entry Requirements**  
No formal grade requirements

<b>Duration</b> Variable	<b>Centre</b> Various
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**PRE-APPRENTICESHIP**

**Performing Engineering Operations Level 2**

**What's involved?**  
This course will teach you basic engineering skills such as wiring a circuit, using a lathe, filing and drilling, maintenance and some welding.

**Entry Requirements**  
GCSE grades A\*-C/4-9 in English and maths

<b>Duration</b> 6-9 months	<b>Centre</b> GM SkillCentre
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**APPRENTICESHIP**

**Engineering Operative Level 2**

**What's involved?**  
Within this apprenticeship there are four pathways available:

- Engineering Operatives working within a maintenance role
- Engineering Operatives - working within a mechanical manufacturing role
- Engineering Operatives - working within an electrical & electronic role
- Engineering Operatives - working within a fabrication role

**Entry Requirements**  
GCSE grades A\*-C/4-9 in English and maths

<b>Duration</b> 12-18 months	<b>Centre</b> GM SkillCentre
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**APPRENTICESHIP**

**General Welder Level 2**

**What's involved?**  
Apprentices will be able to produce good quality welds using two welding process/material type combinations in two welding positions and achieve a quality of work to meet international standards.

**Entry Requirements**  
GCSE grades A\*-C/4-9 in English and maths

<b>Duration</b> 12-18 months	<b>Centre</b> GM SkillCentre
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**APPRENTICESHIP**

**Maintenance and Operations Engineering Technician Level 3**

**What's involved?**  
Within this apprenticeship there are four pathways available:

- Electrical Technician
- Mechanical Technician
- Control and Instrumentation Technician
- Electrical Systems and Process Control Technician

**Entry Requirements**  
GCSE grades A\*-C/4-9 in English and maths

<b>Duration</b> 36 - 42 months	<b>Centre</b> GM SkillCentre
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**APPRENTICESHIP**

**Lift & Escalator Electromechanic Level 3**

**What's involved?**  
Apprentices will be able to work on the installation, servicing, repair and refurbishment of lifts and escalators.

**Entry Requirements**  
GCSE grades A\*-C/4-9 in English and maths

<b>Duration</b> 36-42 months	<b>Centre</b> GM SkillCentre
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**APPRENTICESHIP**

**Metal Fabricator Level 3**

**What's involved?**  
Apprentices will be able to carry out metal fabrication work using rolled steel joints, columns, channels, steel plate and metal sheet. Fabricators will also be able to work alone or in teams, in factories or on operational sites.

**Entry Requirements**  
GCSE grades A\*-C/4-9 in English and maths

<b>Duration</b> 36-42 months	<b>Centre</b> GM SkillCentre
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**APPRENTICESHIP**

**Engineering Design and Draughtsperson Level 3**

**What's involved?**  
Apprentices will be able to work on five main disciplines within the occupation of an Engineering Design and Draughtsperson:

- Electrical Design and Draughtsperson
- Control and Instrumentation Design and Draughtsperson
- Mechanical Design and Draughtsperson
- Piping Design and Draughtsperson
- Structural Design and Draughtsperson

**Entry Requirements**  
GCSE grades A\*-C/4-9 in English and maths

<b>Duration</b> 36-42 months	<b>Centre</b> GM SkillCentre
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**200,000**  
skilled workers needed by 2024\*

# MANUFACTURING

## APPRENTICESHIP

### Engineering Fitter Level 3

#### What's involved?

Apprentices will be able to produce complex high value, low volume components or assemblies in full or part, using machines, equipment or systems, to the required specification. Fitters will need to be able to interpret drawings/specifications and plan their work.

#### Entry Requirements

GCSE grades A\*-C/4-9 in English and maths

#### Duration

36-42 months

#### Centre

GM SkillCentre



## APPRENTICESHIP

### Lean Manufacturing Operative Level 2

#### What's involved?

Apprentices will be able to identify improvement areas of the business, use tools and techniques to reduce waste and improve efficiency.

#### Entry Requirements

GCSE grades A\*-C/4-9 in English and maths

#### Duration

12-16 months

#### Centre

Employer location/  
on-site

## APPRENTICESHIP

### Improvement Practitioner Level 4

#### What's involved?

Candidates will be able to deliver an efficiency project in their business while developing 'lean' skills, how to build a project and presentation skills.

#### Entry Requirements

GCSE grades A\*-C/4-9 in English and maths

#### Duration

12-16 months

#### Centre

Remote learning and  
on-site

## APPRENTICESHIP

### Supply Chain Warehouse Operator Level 2

#### What's involved?

Apprentices will be able to track deliveries, check items, store stock, inspect for damage, pick jobs for customer orders, keep a check of stock and use stock rotation, inspect and report damage to racking and work with colleagues from all areas of the business.

#### Entry Requirements

GCSE grades A\*-C/4-9 in English and maths

#### Duration

12-16 months

#### Centre

Employer location/  
on-site



Engineer  
£24-40k

Manufacturing  
Supervisor  
£18-35k

3D Printing  
Technician  
£18-30k

# HEALTH, CARE & EDUCATION

If you would like to make a real difference to someone's life, then a career within health, care or education is the ideal option. The NHS is the largest employer in the healthcare sector, with over 1.5 million people employed\*. There are also many career opportunities within the private sector.

## APPRENTICESHIPS AND HIGHER EDUCATION

AREA	QUALIFICATION
Childcare	Early Years Practitioner Level 2
	Early Years Educator Level 3
	Foundation Degree in Early Years Childhood Studies
	BA (Hons) Professional Development in Early Years (Top-up)
Health and Social Care	Adult Care Worker Level 2
	Lead Adult Care Worker Level 3
	Lead Practitioner in Adult Care Level 4
	Leader in Adult Care Level 5
	Children, Young People and Families Practitioner Level 4
	Access to HE Diploma in Nursing and Midwifery
	Access to HE Diploma in Health & Social Care Professions
Access to HE Diploma in Counselling & Psychology	
Education	Foundation Degree in Healthcare Studies
	Teaching Assistant Level 3
	Certificate in Education 14+
	Post Graduate Certificate in Education (PGCE 14+)
	BA (Hons) Professional Development in Education
BA (Hons) Education and Learning	

## PRE-APPRENTICESHIPS

AREA	QUALIFICATION
Health and Social Care	Working in the Health, Adult and Child Care Sector

1.5m  
people  
employed by  
the NHS\*

BE A  
CARE  
WORKER

BE A  
TEACHING  
ASSISTANT

BE A  
NURSERY  
ASSISTANT

\* Prospects website: <https://www.prospects.ac.uk/jobs-and-work-experience/job-sectors/healthcare/overview-of-the-healthcare-sector-in-the-uk>

# CHILDCARE

## APPRENTICESHIP

### Early Years Practitioner Level 2

#### What's involved?

You'll learn through a variety of workshops covering topics such as safeguarding, communication and child development, as well as through independent study sessions.

#### Entry Requirements

Ideally GCSE grades A-D/3-9 in maths and English

#### Duration

15 months

#### Centre

Employer location

## APPRENTICESHIP

### Early Years Educator Level 3

#### What's involved?

Learn how to plan and provide effective education and learning to children in their early years. This is a rewarding apprenticeship where you'll really make a difference.

#### Entry Requirements

You must hold a Level 2 qualification in a related subject.

#### Duration

18 months

#### Centre

Employer location

**“WORKING HERE HAS BEEN THE BEST JOB I’VE EVER HAD. TIDDLYWINKS AND THE GROWTH COMPANY ARE SO SUPPORTIVE IN DEVELOPING ME IN THIS AMAZING CAREER.”**

**LIV BAKER  
NURSERY APPRENTICE  
TIDDLYWINKS**





**HIGHER EDUCATION**

**Foundation Degree in Early Years Childhood Studies**

**What's involved?**  
Suitable for experienced practitioners working directly with young people, the course will give you the knowledge you need to work in a range of care and education settings.

**Entry Requirements**  
Your Level 3 subjects must include a childcare-related subject; for instance, a BTEC Extended Diploma in Children's Play, Learning and Development. If you don't have the above qualifications but possess considerable relevant vocational experience in the early years sector, then we'll be delighted to consider your application. You'll also need employment or a voluntary role in the early years sector.

**Duration**  
2.5 years

**Centre**  
Lee House

**HIGHER EDUCATION**

**BA (Hons) Professional Development in Early Years (Top-up)**

**What's involved?**  
Covering key topics such as inclusion, leadership and management and global perspectives on education, this programme is ideal if you already work with young children.

**Entry Requirements**  
You must hold a foundation degree (FdA) or higher national diploma (HND) or another relevant qualification.

**Duration**  
1.5 years

**Centre**  
Lee House

**Apprentice  
Nursery Assistant  
£10k**

**Nursery Manager  
£30-£45k**



# HEALTH AND SOCIAL CARE

## PRE-APPRENTICESHIP

### Working in the Health, Adult and Child Care Sector

#### What's involved?

This qualification will support you on your first experience of working within the health, adult care and childcare sectors.

#### Entry Requirements

No formal grade requirements

#### Duration

Variable

#### Centre

All Training Centres

## APPRENTICESHIP

### Adult Care Worker Level 2

#### What's involved?

Discover how to deliver high-quality care which helps your clients to maintain their dignity.

#### Entry Requirements

A minimum of Level 1 or equivalent in maths and English

#### Duration

12-15 months

#### Centre

Employer location

## APPRENTICESHIP

### Lead Adult Care Worker Level 3

#### What's involved?

This varied course will help you to take the next step in your career to become a senior care worker.

#### Entry Requirements

Level 2 Health and Social Care and a minimum of Level 1 or equivalent in maths and English

#### Duration

15-18 months

#### Centre

Employer location

## HIGHER EDUCATION

### Access to HE Diploma in Health & Social Care, Nursing & Midwifery / Counselling Level 3

#### What's involved?

If you're thinking of applying to university, our access courses will give you the essential skills you need to succeed in your chosen sector.

#### Entry Requirements

No formal grade requirements

#### Duration

1 year

#### Centre

Lee House

## APPRENTICESHIP

### Lead Practitioner in Adult Care Level 4

#### What's involved?

This level 4 apprenticeship has been designed to support your development and skills when working in an adult care setting in order to promote and sustain a values-based working culture at an operational level.

#### Entry Requirements

Maths and English at level 2 – this can be achieved as part of the course

#### Duration

18 months

#### Centre

Employer location

## APPRENTICESHIP

### Leader in Adult Care Level 5

#### What's involved?

Designed for people in a management role, or those wanting to progress into a senior position, discover how to achieve the best outcomes for your team and patients.

#### Entry Requirements

A minimum of Level 1 or equivalent in maths and English

#### Duration

18-21 months

#### Centre

Employer location

## APPRENTICESHIP

### Children, Young People and Families Practitioner Level 4

#### What's involved?

You will develop knowledge and skills working with families, carers and children with diverse needs to devise, deliver and evaluate the effectiveness of interventions for the care and support of individual children and young people in residential care.

#### Entry Requirements

Working in residential childcare. DBS. GCSE grades A\*-C/4-9 in English and maths

#### Duration

24 months

#### Centre

Employer Location

## HIGHER EDUCATION

### Foundation Degree in Healthcare Studies

#### What's involved?

This course is a golden opportunity to develop the intellectual, personal and practical skills so sought-after by employers in the healthcare industries. You'll have the chance to develop and enhance your understanding of the principles of care, along with the legal and ethical issues associated with social policy and working in the healthcare industry.

#### Entry Requirements

Level 3 in Healthcare or equivalent

#### Duration

2 years

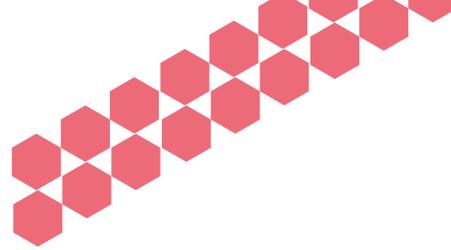
#### Centre

Lee House

Care Worker  
£12-22k

Social Worker  
£24-40k

# TEACHING AND LEARNING



## APPRENTICESHIP

### Teaching Assistant Level 3

#### What's involved?

If you have experience as a school support worker, this course can help you to move into a more specialist role in learning support or management.

#### Entry Requirements

GCSE grade C/4 or above in maths and English or equivalent

#### Duration

18 months

#### Centre

Employer location

## HIGHER EDUCATION

### Certificate in Education 14+

#### What's involved?

This course is for anyone wanting to teach in further education, sixth form colleges, adult and community education, universities, the prison and probation services, pre-employment training and work-based learning but does not have a degree.

#### Entry Requirements

You must have the highest vocational qualification relevant to that subject area. For some subject areas this means a National Vocational Qualification (NVQ) Level 3, and for others it may be an NVQ Level 4 or a Higher National Diploma (HND). You must gain an Enhanced Disclosure and Barring Service (DBS) certificate for a Child Workforce including Children's Barred List Checks, before starting your teaching practice.

#### Duration

2 years part-time or 1 year full-time

#### Centre

Lee House

## HIGHER EDUCATION

### Post Graduate Certificate in Education (PGCE 14+)

#### What's involved?

This course is for anyone wanting to teach in further education, sixth form colleges, adult and community education, universities, the prison and probation services, pre-employment training and work-based learning.

#### Entry Requirements

You must have an Honours degree (or equivalent). You must gain an Enhanced Disclosure and Barring Service (DBS) certificate for a Child Workforce including Children's Barred List Checks, before starting your teaching practice.

#### Duration

2 years part-time or 1 year full-time

#### Centre

Lee House

## HIGHER EDUCATION

### BA (Hons) Professional Development in Education (Top-up)

#### What's involved?

This course is ideal for anyone who works in an educational setting and is looking to enhance their career progression. The course encourages you to critically explore education within a wider context. It will further build on, and expand, the skills developed during prior study.

#### Entry Requirements

You must hold a foundation degree (FdA) or higher national diploma (HND) in early years and childhood studies (or another relevant qualification comprising at least 120 credits at HE4 and 120 credits at HE5).

#### Duration

1.5 years, part-time

#### Centre

Lee House

## HIGHER EDUCATION

### BA (Hons) Education and Learning

#### What's involved?

This course is a great opportunity to explore in-depth some of the key current issues affecting education in the UK and abroad.

#### Entry Requirements

You must have a Level 3 qualification (in any subject). Ideally you will have a minimum of five GCSEs at grade C/4 or above (or equivalent), including English Language

#### Duration

4.5 years

#### Centre

Lee House



Teaching Assistant  
£17-25k

School Teacher  
£25-45k

Headteacher  
£44-100k

# GREEN SKILLS ACADEMY

The Growth Company, Education & Skills is launching the **Green Skills Academy** to upskill individuals in emerging green technologies. The specialist training centre will house the latest green technology equipment for people to gain the knowledge and skills which will place the North of England at the forefront of emerging technologies.

The centre, located in Trafford Park, will welcome apprentices, employers, engineers and business partners to the academy.

The industries the academy will focus on are:



**Electrical  
Vehicles**



**Wind  
Technology**



**Solar  
Energy**



**Electrical  
Technology**



**Renewable  
Heat  
Sources**

Develop the skills to install and maintain new green technologies.

Visit our website by scanning the QR code to view all our courses and apprenticeships. Play a vital role in the fight against climate change.



**#EducateToInnovate**

# COURSES FOR YOUNG PEOPLE

If you are aged 16 - 18 we understand taking the first steps after school can be challenging. That's why we have unique programmes and support teams in our centres based in local communities, near to where you live.

Our tailored programmes are delivered across ten centres in Greater Manchester and St Helens. They are designed around your needs and when you join us, your programme will likely include:

- A nationally recognised qualification
- English and maths skills and qualifications
- Work experience
- Employability skills
- Enrichment activities
- Tailored individual learning plan to suit your needs

## Guidance and Support

- Smaller class sizes
- One-to-one support from a designated key worker
- Additional learning support
- Bursary of up to £50 per week (subject to certain eligibility criteria)
- Breakfast club for all learners
- Free hot drinks and kitchen facilities for use throughout the day
- Experienced staff who understand and can support additional learning needs
- You can talk to us at any time about whatever might be troubling you

We're here to give you the best experience we can, supporting both your education and any areas of personal development you might need.



GM  
SKILLCENTRE



LONGSIGHT



ROCHDALE



SALFORD



ST. HELENS



STOCKPORT



TAMESIDE



WIGAN



# LONGSIGHT

## Training Centre

NEWLY  
REFURBISHED  
HAIR SALON

SUPPORTIVE AND  
EXPERIENCED  
TUTORS

POSITIVE  
PROGRESSION  
ROUTES

“Since joining The Growth Company, I have grown in confidence. It’s a friendly environment - no one is judged, you can be yourself and have close friendships. I also feel able to talk to the staff when needing advice or help.”

**AJ**

### OUR OFFER

Your Study Programme will be tailored to meet your needs and will include one of the below vocational qualifications plus a combination of qualifications which can include Essential Digital Skills, Employability Skills, Health and Safety and Maths and English (if needed). You will also be given the opportunity to complete a work placement/work experience whilst studying with us.

PROGRAMME	WHAT'S INVOLVED?
<b>Hairdressing and Barbering - Level 1</b>	If you have a creative flair and a keen interest in hairdressing, then this course is for you. We have expert staff with industry experience to support you throughout your qualification.
<b>Employability Skills - Entry 3 to Level 2</b>	This course is aimed at anyone who wants to progress in education or employment. It covers a range of skills including personal finance, effective communication and applying for a job.
<b>Working in the Health, Adult and Childcare Sector - Level 1 and Level 2</b>	This qualification will support you on your first experience of working within the health, adult care and childcare sectors.
<b>Customer Service - Level 2</b>	If you are great with people, then customer service could be the career pathway for you. Customer service positions are available in a wide range of sectors.
<b>CONTACT DETAILS</b>	Longsight Training Centre, 1 Stanley Grove, Longsight, Manchester, M12 4AA <b>T. 0161 225 4241 E. <a href="mailto:longsight@gceducationandskills.ac.uk">longsight@gceducationandskills.ac.uk</a></b>

**MULTI-SKILLED  
CONSTRUCTION  
WORKSHOP  
ON-SITE**

**WORK  
EXPERIENCE**

**BREAKFAST CLUB**

# ROCHDALE

## Training Centre

“The programme has made me feel more confident due to being able to try different things. I’ve really enjoyed my time here.”

**Connor**

### OUR OFFER

Your Study Programme will be tailored to meet your needs and will include one of the below vocational qualifications plus a combination of qualifications which can include Essential Digital Skills, Employability Skills, Health and Safety and Maths and English (if needed). You will also be given the opportunity to complete a work placement/work experience whilst studying with us.

PROGRAMME	WHAT'S INVOLVED?
<b>Multi-Trade Construction Skills - Entry 3 and Level 1</b>	This course is the ideal introduction to the construction industry and covers the essential skills in bricklaying, carpentry and joinery, plastering, painting and decorating, construction, tiling and plumbing.
<b>Employability Skills - Entry 3 to Level 2</b>	This course is aimed at anyone who wants to progress in education or employment. It covers a range of skills including personal finance, effective communication and applying for a job.
<b>Working in the Health, Adult and Childcare Sector - Level 1 and Level 2</b>	This qualification will support you on your first experience of working within the health, adult care and childcare sectors.
<b>CONTACT DETAILS</b>	Rochdale Training Centre, Unit 1, Chichester Street, Heritage Park, Rochdale, Manchester, OL16 2AU <b>T. 01706 717860 E. rochdale@gceducationandskills.ac.uk</b>



**WORK  
EXPERIENCE**

**FRIENDLY &  
APPROACHABLE  
STAFF**

**POSITIVE  
PROGRESSION  
OPPORTUNITIES**

# SALFORD

Training Centre

“I have had such an amazing experience - all of the teachers are incredible and I have made so many friends, I couldn't have asked for a better time. The placement consultant has been really helpful with my next steps.”

**Ticona**

## OUR OFFER

Your Study Programme will be tailored to meet your needs and will include one of the below vocational qualifications plus a combination of qualifications which can include Essential Digital Skills, Employability Skills, Health and Safety and Maths and English (if needed). You will also be given the opportunity to complete a work placement/work experience whilst studying with us.

PROGRAMME	WHAT'S INVOLVED?
<b>Preparing to Work in Schools - Level 1</b>	This qualification will prepare you for further learning and training whilst developing an understanding of the teaching and learning environment in a school setting. It covers areas such as how to support the well-being of a child or young person and child and young person development.
<b>Working in the Health, Adult and Childcare Sector - Level 1 and Level 2</b>	This qualification will support you on your first experience of working within the health, adult care and childcare sectors.
<b>Customer Service - Level 1</b>	If you are great with people, then customer service could be the career pathway for you. Customer service positions are available in a wide range of sectors.
<b>CONTACT DETAILS</b>	Salford Training Centre, Units 11 & 12, Leslie Hough Way, Fredrick Road, Salford, M6 6AJ <b>T. 0161 674 9664 E. salford@gceducationandskills.ac.uk</b>

# ST HELENS

Training Centre

“When I first came to the Growth Company, I was really shy and struggled with my Maths and English. The key worker helped me believe in myself and we did enrichment activities to build my confidence. When I left the programme, she helped me do a CV and a mock interview. I feel so much better about myself now.”

**Scott**

## OUR OFFER

Your Study Programme will be tailored to meet your needs and will include one of the below vocational qualifications plus a combination of qualifications which can include Essential Digital Skills, Employability Skills, Health and Safety and Maths and English (if needed). You will also be given the opportunity to complete a work placement/work experience whilst studying with us.

PROGRAMME	WHAT'S INVOLVED?
<b>Preparing to Work in Schools - Level 1</b>	This qualification will prepare you for further learning and training whilst developing an understanding of the teaching and learning environment in a school setting. It covers areas such as how to support the well-being of a child or young person and child and young person development.
<b>Working in the Health, Adult and Childcare Sector - Level 1 and Level 2</b>	This qualification will support you on your first experience of working within the health, adult care and childcare sectors.
<b>Employability Skills - Entry 3 to Level 2</b>	This course is aimed at anyone who wants to progress in education or employment. It covers a range of skills including personal finance, effective communication and applying for a job.
<b>CONTACT DETAILS</b>	St Helens Training Centre, YMCA Building, Duke Street, St Helens, Merseyside, WA10 2TJ <b>T. 01744 750467 E. sthelens@gceducationandskills.ac.uk</b>

**LOTS OF  
COMMUNITY  
AND ENRICHMENT  
FUN TO BE  
HAD BY ALL**

**POSITIVE  
PROGRESSION  
ROUTES**

**BREAKFAST  
CLUB AVAILABLE  
TO ALL STUDENTS**



# STOCKPORT

## Training Centre

“I have gained a lot from this programme, I’ve learnt all about retail, which will help me progress in the future. The staff are very helpful and kind. I feel comfortable in the centre because everyone’s nice to talk to, all the learners are kind and I’ve learnt a lot.”

**Chardonnay**

### OUR OFFER

Your Study Programme will be tailored to meet your needs and will include one of the below vocational qualifications plus a combination of qualifications which can include Essential Digital Skills, Employability Skills, Health and Safety and Maths and English (if needed). You will also be given the opportunity to complete a work placement/work experience whilst studying with us.

PROGRAMME	WHAT'S INVOLVED?
<b>Preparing to Work in Schools - Level 1</b>	This qualification will prepare you for further learning and training whilst developing an understanding of the teaching and learning environment in a school setting. It covers areas such as how to support the well-being of a child or young person and child and young person development.
<b>Working in the Health, Adult and Childcare Sector - Level 1</b>	This qualification will support you on your first experience of working within the health, adult care and childcare sectors.
<b>Customer Service - Level 2</b>	If you are great with people, then customer service could be the career pathway for you. Customer service positions are available in a wide range of sectors.
<b>Essential Digital Skills - Entry 3 to Level 2</b>	This qualification aims to allow learners to demonstrate their understanding and competency in the essential digital skills they need for life and work. It will enable learners to engage with digital services and products in everyday life and work.
<b>CONTACT DETAILS</b>	Stockport Training Centre, 3rd Floor Graylaw House, Chestergate, Stockport, SK1 1LZ <b>T. 0161 476 7400 E. <a href="mailto:stockport@gceducationandskills.ac.uk">stockport@gceducationandskills.ac.uk</a></b>

**POSITIVE  
PROGRESSION  
OPPORTUNITIES**

**BREAKFAST  
CLUB AVAILABLE  
TO ALL STUDENTS**

**FRIENDLY AND  
SUPPORTIVE STAFF**



CONSTRUCTION  
WORKSHOP  
ON-SITE

# TAMESIDE

## Training Centre

PROGRAMMES  
TAILORED TO THE  
INDIVIDUAL

“This is the first college that I have been to that meets my needs. I love it here, the staff are so supportive. I’m going onto college and then to university to become a midwife.”

**Louise**

### OUR OFFER

Your Study Programme will be tailored to meet your needs and will include one of the below vocational qualifications plus a combination of qualifications which can include Essential Digital Skills, Employability Skills, Health and Safety and Maths and English (if needed). You will also be given the opportunity to complete a work placement/work experience whilst studying with us.

PROGRAMME	WHAT'S INVOLVED?
<b>Public Services - Level 1</b>	The course covers a range of topics that are important within public services including crime and the impact on communities, skills and behaviour whilst in employment, sports, fitness and recreational activities and responding to incidents.
<b>Working in the Health, Adult and Childcare Sector - Level 1 and Level 2</b>	This course will support you on your first experience of working within the health, adult care and childcare sectors.
<b>Employability Skills - Entry 3 to Level 2</b>	This course is aimed at anyone who wants to progress in education or employment. It covers a range of skills including personal finance, effective communication and applying for a job.
<b>Multi-Trade Construction Skills - Entry 3 and Level 1</b>	This course is the ideal introduction to the construction industry and covers the essential skills in bricklaying, carpentry and joinery, plastering, painting and decorating, construction, tiling and plumbing.
<b>Customer Service - Level 2</b>	If you are great with people, then customer service could be the career pathway for you. Customer service positions are available in a wide range of sectors.
<b>Hairdressing and Barbering - Level 1 and Level 2</b>	If you have a creative flair and a keen interest in hairdressing, then this course is for you. We have expert staff with industry experience to support you throughout your qualification.
<b>CONTACT DETAILS</b>	Tameside Training Centre, Unit 7a, Richmond Street, Kayley Industrial Estate, Ashton-Under-Lyne, OL7 0AU <b>T. 0161 359 3017 E. tameside@gceducationandskills.ac.uk</b>

# WIGAN

## Training Centre

LOTS OF  
COMMUNITY AND  
ENRICHMENT  
FUN TO BE HAD  
BY ALL

“I loved coming to Wigan training centre as they helped me gain the career I wanted and made my dream career possible by pushing and coaching me!”

**Elle**

POSITIVE  
PROGRESSION  
ROUTES

BREAKFAST  
CLUB AVAILABLE  
TO ALL STUDENTS

### OUR OFFER

Your Study Programme will be tailored to meet your needs and will include one of the below vocational qualifications plus a combination of qualifications which can include Essential Digital Skills, Employability Skills, Health and Safety and Maths and English (if needed). You will also be given the opportunity to complete a work placement/work experience whilst studying with us.

PROGRAMME	WHAT'S INVOLVED?
<b>Preparing to Work in Schools - Level 1</b>	This qualification will prepare you for further learning and training whilst developing an understanding of the teaching and learning environment in a school setting. It covers areas such as how to support the wellbeing of a child or young person and child and young person development.
<b>Working in the Health, Adult and Childcare Sector - Level 1</b>	This qualification will support you on your first experience of working within the health, adult care and childcare sectors.
<b>Customer Service - Level 2</b>	If you are great with people, then customer service could be the career pathway for you. Customer service positions are available in a wide range of sectors.
<b>CONTACT DETAILS</b>	Wigan Training Centre, Unit B Sovereign Business Park, Kingscroft Court, Wigan, WN1 3AP <b>T. 01942 527775 E. wigan@gceducationandskills.ac.uk</b>

# TRAFFORD

Greater Manchester SkillCentre



AUTOMOTIVE



ENGINEERING &  
MANUFACTURING



PLUMBING



ELECTRICAL



PAINTING &  
DECORATING



SITE CARPENTRY



CONSTRUCTION  
(MULTI-TRADE)



PLASTERING

REAL-LIFE WORKING  
ENVIRONMENT

FREE MINIBUS  
SERVICE

INDUSTRY  
TRAINED TUTORS

TRAFFORD  
GM SKILLCENTRE

## NOTES



### CONTACT DETAILS

Greater Manchester SkillCentre, Unit B, Ashburton Point, Wheelforge Way,  
Trafford Park, Manchester, M17 1EH  
**T. 0161 876 3300 E. [gmskillcentre@gceducationandskills.ac.uk](mailto:gmskillcentre@gceducationandskills.ac.uk)**

# NOTES

# NOTES

Call us on **0161 233 2656**  
or visit us online at  
**[gceducationandskills.ac.uk](http://gceducationandskills.ac.uk)**



All information correct at time of print. However, the Growth Company reserves the right to change or amend programmes as necessary. If you require this prospectus in an additional format, please contact us.

